

Tunghai University Regulations Governing the Selection of Excellent Teaching Assistants

Approved at the 1st Special Administrative Affairs Meeting of Academic Year 2006 on May 9, 2007
Amended and approved at the 7th Administrative Affairs Meeting on April 24, 2013
Amended and approved at the 8th Administrative Affairs Meeting on May 27, 2015
Amended and approved at the 9th Administrative Affairs Meeting on May 24, 2017
Amended and approved at the 7th Administrative Affairs Meeting on June 5, 2019
Amended and approved at the 13th Administrative Affairs Meeting on December 18, 2019

- Article 1 Tunghai University (hereinafter referred to as “the University”) has established the Regulations Governing the Selection of Excellent Teaching Assistants at Tunghai University (hereinafter referred to as “the Regulations”) to recognize and reward Teaching Assistants with outstanding performance in assisting instructors with teaching and supporting student learning, thereby enhancing teaching quality and effectiveness.
- Article 2 The term “Teaching Assistant” as used in the Regulations shall refer to the Teaching Assistant defined in Article 2 of the Tunghai University Regulations Governing Teaching Assistants.
- Article 3 The Selection of Excellent Teaching Assistants shall be conducted once each academic year. The selection meeting shall be convened following the conclusion of the second semester of each academic year.
- Article 4 The selection process for Excellent Teaching Assistants shall be conducted by the internal members of the Teaching Development Committee (hereinafter referred to as “the Committee”), with the Director of the Center for Teaching and Learning serving as Executive Secretary. To avoid conflicts of interest, any Committee member who serves as the course instructor of a nominated Teaching Assistant during the academic year under review shall abstain from related discussions and scoring.
- Article 5 Each teaching unit may nominate several Excellent Teaching Assistants and shall submit documentation demonstrating outstanding teaching assistance performance within the preceding two years, together with a recommendation letter from the course instructor. After review and approval by the department chairman and dean, the dean may recommend up to six candidates to the Committee.
- Article 6 Recipients of the Excellent Teaching Assistant Award shall receive public recognition and be awarded a certificate of merit and a monetary award.
- Article 7 The qualifications, selection procedures, evaluation criteria, and obligations of award recipients shall be prescribed separately in the Enforcement Rules for the Regulations.
- Article 8 The Regulations shall take effect upon approval by the Administrative Affairs Meeting.